



CO-OPERATIVE ACADEMY OF PROFESSIONAL EDUCATION

26.02.2007

E1-6061/2006/CAPE/582

CIRCULAR – No. 02/2007

**Sub: CAPE-Constitution of College Councils in the Engineering Colleges-
Instructions Issued**

During the course of discussion in the Principals meeting held on 22.02.2007, It has come to the notice that Engineering Colleges under CAPE have not constituted College councils to give advices for the proper functioning of institutions to solve the day to day academic problems in a transparent/democratic way. Therefore Principals of all Engineering Colleges under CAPE are instructed that a college council under the chairmanship of the Principal may be constituted in the colleges forthwith. All the HODs of the College and a representative of the Director, CAPE will be the members of the Council. The council may discuss matters relating to the Academic improvement, clean campus, enforcement of discipline in the campus, Purchase requirements exceeding Rs. 10,000/- etc, and advice the Principal for implementing the programmes of the college after taking proper orders where ever necessary.

The working of the council will be within the ambit of general guidelines issued from CAPE from time to time.

Sd/-
DIRECTOR

Copy to: Principals of all Engg. Colleges
under CAPE

Forwarded / By Order

ADMINISTRATIVE OFFICER